Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Allendale Academy Fee Policy Agreement**

(Please initial after each policy)

I understand that there is an initial registration fee of $60 and $30 for each year after.\_\_\_\_\_

I understand that I am responsible for my contracted fees and that there is not a reduction in fees due to illness, holidays, snow days, school days off, or vacation. (Children who attend year-round will receive one week of vacation time after 6 months of attendance).\_\_\_\_\_

I understand that I must pay my childcare fees weekly by Monday or a $10 late fee per week will be assessed.\_\_\_\_\_

W2: Parents must pay their co-pays weekly by Monday or a $10 late fee per week will be assessed.\_\_\_\_\_

I understand that a $30 charge will be assessed for each Non-Sufficient Funds (NSF) check received.\_\_\_\_\_

I agree to call Allendale Academy if for any reason my child will not be attending on a regularly scheduled day. I understand that I will be charged $2.35 for hot lunch if I do not call my child in by 9:00am. I understand that notifying Allendale Academy of my child’s absence is a requirement.\_\_\_\_\_

Services will be suspended if payment agreements are not complied with:\_\_\_\_\_

Parent Signature Date